

WELSH ARCHERY ASSOCIATION
A REGIONAL SOCIETY OF G.N.A.S.

CONSTITUTION

This Constitution was ratified at the Welsh Archery Association Inaugural Meeting, held at Builth Wells High School, on Saturday 14th. October 2000.

NAME

- 1) The Name of the Association shall be the Welsh Archery Association, hereinafter referred to as the WAA.

STATUS

- 2) The WAA shall be a Regional Society of the Grand National Archery Society, hereinafter referred to as GNAS, and as such shall abide by the GNAS and FITA Constitution and Rules of Shooting.

OBJECTS

- 3) The Objects of the WAA shall be:
 - a) To further the sport of archery in Wales
 - b) To unite all Welsh archery clubs
 - c) To encourage competitive archery
 - d) To encourage and maintain high standards of sportsmanship in archery
 - e) To publish information of the WAA.
 - f) To arrange demonstrations and exhibitions as required
 - g) To set up and maintain a single judging and a single coaching structure within Wales
 - h) To maintain records of scores for official purposes as may be required
 - i) To maintain a register of Welsh archers
 - j) To maintain books of accounts and records of financial transactions as may be deemed necessary and ensure that these are audited annually
 - k) To liaise with bodies such as the Sports Council for Wales, as may be thought desirable.

MEMBERS

- 4) The WAA shall consist of affiliated Archery Clubs and ordinary members as follows:
 - a) Ordinary Members (member archers who are Ordinary Members of GNAS, subject to the eligibility criteria in paragraph 5).
 - b) Associate Members (affiliated through an Associate Club)
 - c) Associate Junior Members (affiliated through an Associate Club)
 - d) Junior Associate Clubs (as constituted under GNAS rules)
 - e) Life Members (by election only)
 - f) Affiliated Student Members (members of college and university clubs within Wales as constituted under GNAS rules)
 - g) Affiliated Disabled Members (members of an affiliated Disabled Club)

ELIGIBILITY

- 5) Any person interested in archery, having attained the age of 18, who are Welsh by birth or parentage, or normally resident in Wales shall be eligible for admittance as an Ordinary Member.
- 6) Any archery club or similar organisation properly constituted and based in Wales shall be eligible for affiliation as an Associated Club.
- 7) Any archery club or similar organisation properly constituted and based in Wales, membership of which is restricted to Juniors shall be eligible for affiliation as a Junior Associated Club.
- 8) No affiliated club shall constitute less than 3 adult members.

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- 9) Affiliated Disabled Clubs shall have at least 3 disabled members, and no more than 2 able-bodied members. The able-bodied members may shoot within the Disabled Club premises and competitions without separate individual affiliation. If they wish to shoot outside the Disabled Club premises or in competitions in Wales other than the Disabled Club's closed competitions, they must either be affiliated to another club, paying the appropriate GNAS/WAA fees, or become an Ordinary Member of GNAS and WAA, paying the appropriate GNAS/WAA fees.
- 10) All clubs affiliated to GNAS and in membership of either SWAS or NWAS at the inauguration of the WAA shall be granted immediate membership of the WAA and shall be entitled to be called Founding Clubs.

MANAGEMENT

- 11) The management of the WAA shall be entrusted to a Regional Council.

REGIONAL COUNCIL

- 12) The Regional Council shall consist of the following elected Officers:

| | |
|----------------------|-----------------------|
| President | |
| Chairman* | Vice-Chairman* |
| Secretary | Treasurer |
| Records Officer | Tournament Secretary |
| Membership Secretary | Field Liaison Officer |

- 13) The Regional Council shall also include the following
- The GNAS Director for Wales
 - One Representative appointed by each Welsh County or Area, counties to include: Dyfed, Glamorgan, Gwent, Powys and areas to include the North Wales Archery Society.
 - Regional Coaching Organiser for Wales and Judge Liaison Officer for Wales appointed by their relevant bodies.
 - Chairmen* of any ad-hoc committees.
- 14) Any WAA member may be co-opted to the Regional Council or a sub-committee as considered appropriate.
- 15) All elected offices shall be open to all Senior members
- 16) All offices to be effective from October 1st – September 30th.
- 17) Should a County or Area Representative be unable to attend, a substitute may attend in place of that absent member.”

Each county or area shall retain its full voting power providing its county or area representative or substitute is present.

- 18) Should a county or area representative cease to be available to serve on Council, the county or area Committee shall appoint a new Representative at the earliest opportunity.
- 19) The Chairman (or Vice-Chairman), with the Secretary and Treasurer, shall form an Executive Committee and be empowered to deal with any urgent matters that arise between meetings.

*These titles are traditional. The posts would, of course, be open to members of either sex.

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- 20) Ad-hoc Committees may be appointed by the Regional Council and have Executive powers within defined limits. All such committees should include a representative from each county or area, if willing members can be found.
- 21) Officers shall be elected at the WAA Annual General Meeting (AGM), at a date to be determined by the RC, subject to provisions of notice as below.
- 22) The Chairman, Vice-Chairman, Secretary and Treasurer shall serve for two years. All other officers shall be elected annually.
- 23) As far as possible, steps should be taken to ensure that the Chairman and Vice-Chairman retire in rotation, and that the Secretary and Treasurer also retire in rotation.
- 24) All members of the Regional Council shall be eligible for re-election.
- 25) No Council or Committee member of the WAA shall be elected in his/her absence without prior written consent.
- 26) The Regional Council shall meet at least three times a year in addition to the AGM. At Regional Council meetings, the Chairman or Vice-Chairman plus one-quarter of the other officers shall form a quorum. The Chairman (or Vice-Chairman presiding) shall have a casting vote only.
- 27) The Regional Council shall have the power to co-opt members to fill any vacancies on Council except in the case of county or area representatives.
- 28) The Regional Council shall co-operate with the GNAS and other National Archery bodies with a view to supporting and/or promoting International and Inter-Regional Championships.
- 29) All members attending a Regional Council Meeting shall have the right to claim a reasonable allowance towards travelling expenses, the level to be agreed at an AGM.

DISCIPLINARY PROCEDURES

- 30) All Clubs and members shall accept the jurisdiction of the WAA and shall conform to such conditions, shooting rules and regulations as may be determined from time to time.
- 31) Any offence or misconduct must be reported to Regional Council within one calendar month of the offence taking place, in order to be subject to these Disciplinary Procedures.
- 32) If, in the opinion of the Regional Council, any Club or Member shall have been guilty of conduct which makes it undesirable that such a Club or Member should remain in membership of the Association, the Regional Council shall after affording such Club or Member a reasonable opportunity to present a defence of their conduct, determine whether or not the Club or Member shall retain membership of the WAA.
- 33) Final decisions on these matters must be made within three calendar months of the alleged offence being reported to the Regional Council.
- 34) The Club or Member shall have the right to refer any disputed decision to GNAS as an independent body to review the case under GNAS Procedures

CHAMPIONSHIPS

- 35) Yearly Indoor and Outdoor Championships shall be organised by the Regional Council.
- 36) Each of these Championships shall comprise a Welsh and an Open section.

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37) The Welsh Championships shall be open to all affiliated members of the WAA.

38) No archer shall be eligible to compete for the Welsh title if they have shot for any other Regional title in the preceding twelve months (as proscribed in GNAS rules).

39) The Open tournament section shall be open to all other GNAS archers and archers of FITA Member Associations.

WELSH TEAMS

40) All affiliated archers eligible to shoot for the Welsh title are also eligible and may be selected for a Welsh Team.

41) The WAA shall control the selection and management of representative teams competing in international events.

42) Archers selected to represent Wales in team matches shall shoot in the appropriate team outfit.

DRUGS AND DRUG TAKING:

43) All WAA members must abide by the Anti-Doping Policy adopted by GNAS, FITA, UK Sports and the Sports Council for Wales (SCW) as published from time to time.

CHILD PROTECTION AND VULNERABLE PERSONS POLICY

44) With regard to the welfare of Children and Vulnerable Persons in archery, the WAA and its members/affiliated clubs and societies shall conform to the policies adopted by GNAS, FITA and SCW as published from time to time.

FINANCE:

45) The annual WAA affiliation fees, Senior and Junior, shall be decided by the membership at the WAA AGM or an EGM.

46) The Financial Year shall be from 1st April to 31st March, to coincide with the policy of SCW. The Membership Year shall be from 1st October to 30th September to coincide with the policy of GNAS.

47) The annual GNAS affiliation fees, which are determined by GNAS, are additional to the above.

48) Clubs and Ordinary Members shall each year remit to the relevant officer of the WAA, via the County Association or Area Society as appropriate, the WAA and GNAS affiliation fees together with a list of the names of each archer, giving the ages of all juniors, within thirty days of being requested to do so.

49) In the case of new members joining a club during the year (i.e. not included in the annual re-subscription list), fees must be remitted to the WAA officer responsible without delay in order that the new member may be added to the register of archers for insurance purposes.

50) Apart from subscriptions and normal trading debts due to the WAA, the WAA shall have no claim at any time upon the property and funds of any county association, area society or club.

GENERAL MEETINGS:

51) **Annual:** the AGM shall be held as detailed in clause 26 above.

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- 52) The business of the AGM shall be:
- a) To receive reports.
 - b) To elect officers
 - c) To elect the GNAS Director for Wales (to serve for whatever term GNAS may stipulate)
 - d) To decide membership fees.
 - e) To debate motions proper to the AGM
- 53) Notice
- a) Notice of the date and venue for the AGM shall be made to the Club Secretaries and Ordinary Members not less than three months before the meeting.
 - b) Notices of Motions to be moved at the AGM shall be lodged with the Secretary by no later than 2 months before the AGM, if the date has already been published, or March 1st if the date of the AGM is at that time not known.
 - c) Notice of the agenda of the AGM shall be made to the Club Secretaries and Ordinary Members not less than two weeks before the meeting, listing nominations received for election of officers.
- 54) **Extraordinary:** An EGM may be called at any time on fourteen days notice in writing by the Regional Council or on demand by a county or Area Society or at least one-quarter of the Associated (Senior) Clubs.
- a) Should an EGM be demanded by the clubs, a full list of all Associated (Senior) Clubs shall be circulated with the notice of the EGM.
 - b) No decision – other than on procedure – shall be taken at an EGM without two-thirds of those present and entitled to vote, voting in favour.
- 55) The quorum for an AGM or EGM shall be 3% of the membership. Voting shall be by individual members' votes. Proxy voting will not be permitted.
- 56) This Constitution may be reviewed at the end of each year by the Regional Council or a Committee appointed by the Council for this specific purpose. In addition to this review, proposed amendments to the Constitution may be put forward to an AGM or EGM by any county, area or Club, but in any case, any alterations proposed may only be approved by not less than a two-thirds majority of those present and entitled to vote.
- 57) Voting Procedure at General Meetings:
- a) Where a single motion is proposed, the decision shall be taken by a simple majority vote, except in the case of constitutional amendments (see clause 54 and 56 above).
 - b) Where conflicting motions and/or amendments are proposed, a straight vote shall be taken between all such motions and/or amendments, and the motion and/or amendment receiving the highest vote shall then be taken forward and voted on in accordance with the procedure above.

COUNTIES AND AREAS

- 58) For administrative purposes, archery clubs in Wales shall be divided into Counties or Areas.
- 59) The counties of Dyfed, Glamorgan, Gwent and Powys and the area of the North Wales Archery Society shall be administered by their respective Associations or Society under the terms of their respective constitutions. The committees of the aforesaid counties and NWAS shall be recognised as designated County or Area Committees within WAA. WAA will continue to recognise the title of SWAS for the purposes of its tournaments in acknowledgement of the tradition and history of its being a former Region.
- 60) Each County or Area must provide to the WAA, as soon as possible following their Annual General meetings, a full list of all officers appointed for the coming year.

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- 61) Each County or Area shall maintain books of accounts which shall be audited annually.
- 62) County Associations and NWAS shall attend to their own internal affairs, subject to the requirements of the WAA.

CLUBS

- 63) Associate Clubs shall attend to their own internal affairs, subject to the requirements of County Associations (where appropriate) and the WAA.

DISSOLUTION

- 64) In the event of Dissolution of the WAA, any residual funds shall be held in trust by GNAS until such time as the WAA shall be reformed, as prescribed in GNAS rules.

Amended 2006

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APPENDIX

DEFINITIONS AND CLARIFICATIONS

Ordinary Member:

- An Ordinary Member of GNAS is an archer who has affiliated direct to GNAS, rather than through a County or Region. GNAS does not allow Juniors to be Ordinary Members. Therefore no Junior archer may be an Ordinary Member of WAA.
- An Ordinary Member of WAA may similarly affiliate to WAA without being affiliated to a County Association or Area Society, whether or not a member of a Welsh archery club.
- Ordinary Members have full voting rights.

Associate Member

- Any member affiliated through a Welsh archery club. All Welsh archery clubs must affiliate to GNAS via the WAA as a Regional body of GNAS, and are therefore deemed Associate Clubs.
- Associate Members have full voting rights (except for Juniors).
- Any reference to Associate (Senior) Members in this constitution is for clarity only, to distinguish between Senior and Junior archers.

Normally resident in Wales:

- This includes students or members of HM Armed Forces, whose permanent home address is in Wales, whilst studying or stationed outside Wales, as well as anyone whose permanent residential address is in Wales.

Retire in Rotation:

The two parties should be encouraged not to retire in the same year.